

# Learning to read and write

## Workbook

### *On the road*



**Reading Writing Hotline**  
**1300 6 555 06**



## ***How to work***

Each workbook is about one topic. It has reading, writing, spelling and maths activities. It also has tips for learning along the way.

### **Try the activities in the workbook**



Reading



Writing



Spelling



Talking



Numbers and  
Maths

### **Find a mentor**

A mentor is a friend or family member who can help you.



### **Ring the Hotline**

The Hotline teachers can help you. Phone 1300 6 555 06.



## Notes for your mentor

Welcome! The help you give your learner is gold. The best thing you can do is to work together slowly, let your learner make mistakes and be patient!

Here are some of the ways you can help:

**Activities:** In each activity, the first one is already done, to show you what to do. Talk to your learner about it, then see how they go with the rest. Then check the answers together.



**Talk about the topic.** This will help you both be ready with the sorts of words and ideas you'll be using.



**Read out loud.** Let your learner read any words they already know. Then read any new words and sentences out loud to your learner. Next, try reading along together. Go slowly. You can do this lots of times.

Don't jump in as soon as they make a mistake. Pause. Let them hear themselves, and work out if something doesn't make sense. Then they can try again.

Does your learner need glasses? If so, make sure they are wearing them. If you're not sure, check how well they can see the letters on the page. Your learner might need to get some.



**Writing or copying.** It's OK to try on scrap paper first. Get your learner to check their own work.

### More ideas:

- Browse through the workbook yourself before you start.
- Keep work sessions short, watch for when your learner has had enough.
- You can ring the Hotline anytime any time.

### In this workbook:

- Talk about the topic and read topic words
- Read some road signs
- Use a spelling notebook
- Learn the alphabet
- Read number words
- Read a petrol docket
- Write details after an accident



## ***Talk about being on the road***



- How do you use the road? Car, bike, bus or foot?
- Is it easy to get around?
- When are you on the road? Busy or quiet times?
- What about the traffic?

 **Reading**

Useful words for this topic.



car



truck



bus



road



sign



driver



traffic



fuel

**Activity:**

Match each word to the picture.

road



car



sign



truck



driver



bus



fuel



traffic



✓ Check your answers on the next page.

✓ **Answers**

road



car



sign



truck



driver



bus



fuel



traffic





Draw a circle around all the words you can read.

Are you a driver? Do you drive a car,  
a bus or a truck? You have to read the road signs. They  
help the traffic flow.

**Activity:**

Write the best word in each space.

driver	truck	car	road
bus	drive	signs	traffic

Are you a driver? Do you d\_\_\_\_\_ a c\_\_\_\_,  
a b\_\_\_\_\_ or a t\_\_\_\_\_? You have to read the  
r\_\_\_\_\_ s\_\_\_\_\_. They help the t\_\_\_\_\_ flow.

✓ Answers

Are you a driver? Do you drive a car,  
a bus or a truck? You have to read the  
road signs. They help the traffic flow.

Who are these people?



passenger



pedestrians

**Activity:**

Read the story.

Are you a driver? The other people in the car are your passengers. You have to read the road signs to watch for pedestrians.

Write the best word in each space.

driver

road

passengers

car

pedestrians

signs

Are you a driver? The other people in the c\_\_\_\_ are your p\_\_\_\_\_. You have to read the r\_\_\_\_ s\_\_\_\_\_ to watch for p\_\_\_\_\_.

✓ **Answers**

Are you a driver? The other people in the car are your passengers. You have to read the road signs to watch for pedestrians.



**Activity:**

Copy the writing.

Are you a driver? Do you drive a car,  
a bus or a truck?

Write here. Check. Fix mistakes

---

---

Try again. Check. Fix mistakes

---

---

And again. Check. Fix mistakes

---

---

Have you got faster? Try some other sentences.

## **Reading road signs**

Learn these words:

**stop**

**exit**

**no**

**left**

**right**

**speed**

Can you read these road signs?



### **Activity:**

Road signs with **NO** Draw a circle around **NO** in each one.



✓ Check your answers on the next page.

✓ **Answers**



**Activity:**

Road signs with **LEFT**. Draw a circle around **LEFT** in each one.



Road signs with **RIGHT**. Draw a circle around **RIGHT** in each one.



✓ Check your answers on the next page.

✓ Answers

LEFT



RIGHT



Activity:

Road signs with **SPEED**. Draw a circle around **SPEED**.



✓ Check your answers on the next page.

✓ **Answers**



**Activity:**

Signs on the road are in capital letters. Match them to lower case words.

STOP	no
EXIT	right
NO	stop
LEFT	speed
RIGHT	exit
SPEED	left

✓ **Answers**

STOP	no
EXIT	right
NO	stop
LEFT	speed
RIGHT	exit
SPEED	left



## STOP or stop

Words with **op**:

stop


top

hop

shop

cop

**Activity:**

	Trace 	copy	copy	copy
<b>stop</b>	<i>stop</i>	stop	stop	stop
<b>top</b>	<i>top</i>			
<b>shop</b>	<i>shop</i>			
<b>cop</b>	<i>cop</i>			
<b>hop</b>	<i>hop</i>			

Write the best word:

*St*\_\_\_\_\_ at the *t*\_\_\_\_\_ *sh*\_\_\_\_\_.

I see a *c*\_\_\_\_\_!

*H*\_\_\_\_\_ into the next *sh*\_\_\_\_\_.

Try again:

\_\_\_\_\_ at the \_\_\_\_\_.

I see a \_\_\_\_\_!

\_\_\_\_\_ into the next \_\_\_\_\_.

### ✓ Answers

Stop at the top shop.

I see a cop!

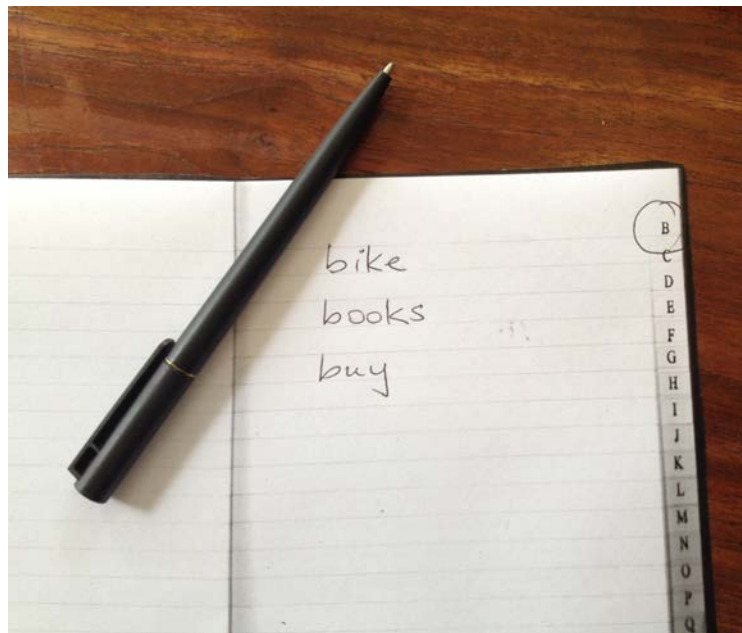
Hop into the next shop.



## Spelling

Spelling tip: Use a spelling notebook to learn words you need.

- Get a book with all the letters down the side. That's the alphabet. An address book is good.
- Copy new words on the page that has the same first letter.
- Keep the notebook handy.



### Activity:

Write down words you want to learn to spell.

- Circle the first letter.
- Add your words to your spelling notebook
- Practise them on your own paper.

<u>stop</u>	<u>exit</u>	
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

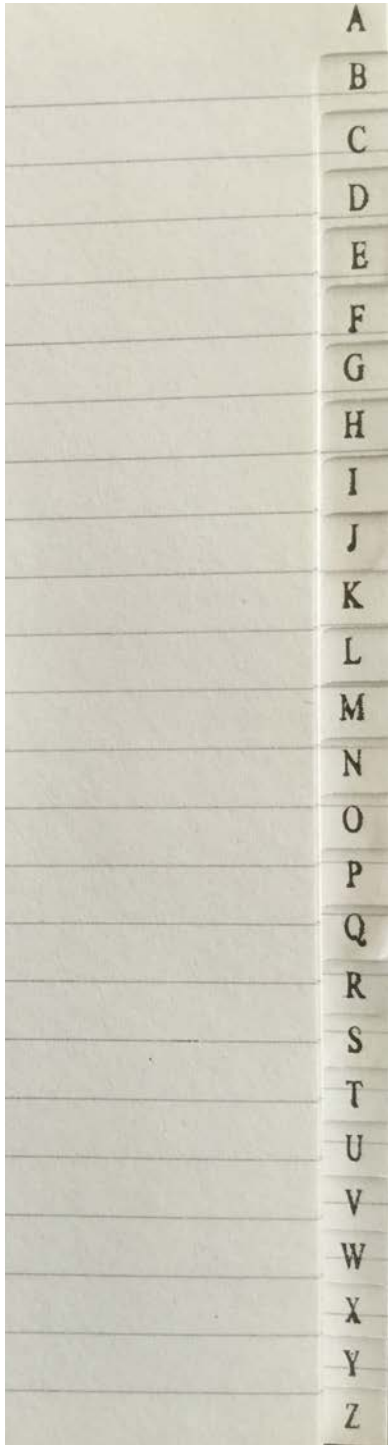


## ***The alphabet (say: al / fa / bet)***

Learn the alphabet to make using a spelling notebook easy.

### **Activity:**

Copy the letters. Kids sing them to help them remember.



### **Capital letters**

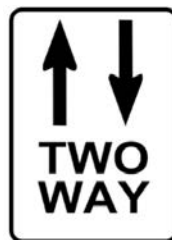
A B C D	<u>A B C D</u>	_____
E F G	_____	_____
H I J K	_____	_____
L M N O P	_____	_____
Q R S	_____	_____
T U V	_____	_____
W X Y Z	_____	_____

### **Lower case letters**

a b c d	_____	_____
e f g	_____	_____
h i j k	_____	_____
l m n o p	_____	_____
q r s	_____	_____
t u v	_____	_____
w x	_____	_____
y z	_____	_____



## Read number words



Learn words for numbers.



Numbers 1 to 10

1	one	6	six
2	two	7	seven
3	three	8	eight
4	four	9	nine
5	five	10	ten

**Activity:**

one	two	three	four	five
six	seven	eight	nine	ten

Write the word with each number:

1 <i>one</i>	5	7	2	9
8	3	10	6	4

**✓ Answers**

1 <i>one</i>	5 <i>five</i>	7 <i>seven</i>	2 <i>two</i>	9 <i>nine</i>
8 <i>eight</i>	3 <i>three</i>	10 <i>ten</i>	6 <i>six</i>	4 <i>four</i>

Write words for each number:

one

two

three

four

five

six

seven

eight

nine

ten



five



\_\_\_\_\_



\_\_\_\_\_



\_\_\_\_\_



\_\_\_\_\_



\_\_\_\_\_



\_\_\_\_\_



\_\_\_\_\_



\_\_\_\_\_



\_\_\_\_\_

✓ Check your answers on the next page.

✓ **Answers**



*five*



*six*



*ten*



*four*



*seven*



*one*



*three*



*nine*



*eight*



*two*



## ***More number words***

Numbers 10 to 100

<b>10</b>	ten
<b>20</b>	twenty
<b>30</b>	thirty
<b>40</b>	forty
<b>50</b>	fifty
<b>60</b>	sixty
<b>70</b>	seventy
<b>80</b>	eighty
<b>90</b>	ninety
<b>100</b>	one hundred

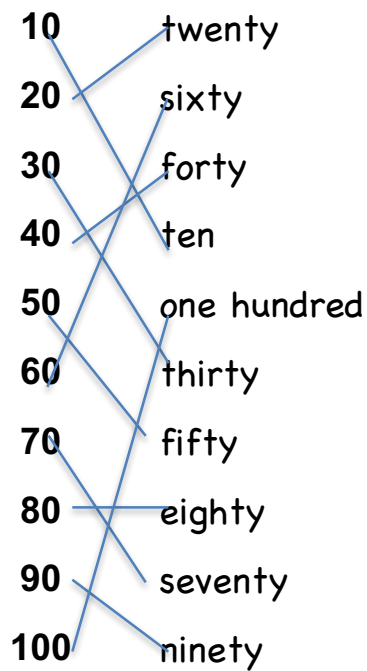
### **Activity:**

Match each number and word:

<b>10</b>	twenty
<b>20</b>	sixty
<b>30</b>	forty
<b>40</b>	ten
<b>50</b>	one hundred
<b>60</b>	thirty
<b>70</b>	fifty
<b>80</b>	eighty
<b>90</b>	seventy
<b>100</b>	ninety

✓ Check your answers on the next page.

✓ **Answers**



**Activity:**

Number words

ten	twenty	thirty	forty	fifty
sixty	seventy	eighty	ninety	one hundred

Write each word with the same number

10 <i>ten</i>	30	50	80	100
40	70	20	90	60

✓ **Answers**

10 <i>ten</i>	30 <i>thirty</i>	50 <i>fifty</i>	80 <i>eighty</i>	100 <i>one hundred</i>
40 <i>forty</i>	70 <i>seventy</i>	20 <i>twenty</i>	90 <i>ninety</i>	60 <i>sixty</i>

**Activity:**

Try putting some numbers together.

<b>60</b> and <b>5</b> is <b>65</b>	<i>sixty-five</i> _____
<b>20</b> and <b>4</b> is <b>24</b>	_____
<b>70</b> and <b>8</b> is _____	_____
<b>50</b> and <b>1</b> is _____	_____
<b>40</b> and <b>7</b> is _____	_____
<b>100</b> and <b>9</b> is _____	_____

**✓ Answers**

<b>60</b> and <b>5</b> is <b>65</b>	<i>sixty-five</i>
<b>20</b> and <b>4</b> is <b>24</b>	<i>twenty-four</i>
<b>70</b> and <b>8</b> is <b>78</b>	<i>seventy-eight</i>
<b>50</b> and <b>1</b> is <b>51</b>	<i>fifty-one</i>
<b>40</b> and <b>7</b> is <b>47</b>	<i>forty-seven</i>
<b>100</b> and <b>9</b> is <b>109</b>	<i>one hundred and nine</i>

## 123 *Paying for fuel*



Here is a docket for fuel. It is for diesel. The *docket* is the *bill*.

BP NORTH STAR Phone 9905 3578  
 504 Pittwater Rd Nth Manly 2100  
 CASHIER:ZAVEN TRANS NO. 3554/33 02  
 \* Indicates GST inclusive item(s)  
 ABN 73073357365  
 \*\*\* TAX INVOICE \*\*\*  
 \* 07 ULT DIESEL 100.22 L 1.359 \$ 136.20  
 \* Hot Drinks \$ 1.00  
 \* HOT FOOD \$ 5.00  
 Total includes GST AU\$ 142.20  
 EFTPOS AU\$ 142.20  
 GST-Free Goods \$ 0.00  
 GST AMOUNT \$ 12.92  
 Date: 10 JAN 2018 Time: 09:40 am  
 THANK YOU  
 PLEASE CALL AGAIN

**Activity:**

Read the docket.

BP NORTH STAR Phone 9905 3578  
504 Pittwater Rd Nth Manly 2100  
CASHIER:ZAVEN TRANS NO. 3554/33 02  
\* Indicates GST inclusive item(s)  
ABN 73073357365  
\*\*\* TAX INVOICE \*\*\*  
\* 07 ULT DIESEL 100.22 L 1.359 \$ 136.20  
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GST-Free Goods \$ 0.00  
GST AMOUNT \$ 12.92  
Date: 10 JAN 2018 Time: 09:40 am  
THANK YOU  
PLEASE CALL AGAIN

fuel →  
date →  
total cost →  
tax →

Match the words to the docket.

Words on the docket	Meaning
DIESEL	tax
\$142.20	fuel
GST	date
10 JAN 2018	total cost

✓ Check your answers on the next page.

✓ **Answers**

Words on the docket	Meaning
DIESEL	fuel
\$142.20	total cost
GST	tax
10 JAN 2018	date

**Activity:**

What does it cost?

*** TAX INVOICE ***	
* 07 ULT DIESEL 100.22 L 1.359 \$	136.20
* Hot Drinks	\$ 1.00
* HOT FOOD	\$ 5.00
Total includes GST	AU\$ 142.20
EFTPOS	AU\$ 142.20
GST-Free Goods	\$ 0.00
GST AMOUNT	\$ 12.92
Date: 10 JAN 2018 Time: 09:40 am	
THANK YOU	
PLEASE CALL AGAIN	

Write the price:

diesel	\$ .
total	\$ .
GST	\$ .

✓ **Answers**

diesel	\$136.20
total	\$142.20
GST	\$12.92



What do you do if you have an accident?



You must:

- Stop somewhere safe.
- Check – is everyone OK?
- Swap details

You might need to:

- Call 000
- Report the damage to police
- Get towed
- Call your insurance

And:

- Stay calm.





## Writing

Here are the accident details:



The date was *22 February, 2018*

The time was *11.15 am*

The place was *Bondi Beach Carpark.*

The driver's name is *Mark Burke.*

He lives at *5 South Street, Bondi, in NSW. Postcode 2026.*

His mobile is *0412 345 678.*

His licence number is *1234AB.*

His car is a *Silver Corolla, 2005 model.*

The rego is *ABC 12Z.*

### Activity:

Write the details:

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Place: \_\_\_\_\_

Driver's Name: \_\_\_\_\_

Driver's Address: \_\_\_\_\_

Mobile: \_\_\_\_\_ Licence No: \_\_\_\_\_

Car make and model: \_\_\_\_\_

Car rego: \_\_\_\_\_

✓ Check your answers on the next page.

## ✓ Answers

Date: 22 February, 2018 Time: 11.15 am

Place: Bondi Beach Carpark

Driver's Name: Mark Burke

Driver's Address: South Street, Bondi, NSW. 2026.

Mobile: 0412 345 678 Licence No: 1234AB.

Car make and model: Silver Corolla, 2005 model.

Car rego: ABC 12Z.

## Out and about

Here are some ways you can use the work you've done in this workbook.

- Look for the words you've learned on the road
- Read the words on road signs. Find the same words in other places.
- Find number words in shops, ads, magazines, at home.
- Add more words to a spelling notebook
- Check the prices of fuel at fuel stations
- Read the docket when you buy fuel.

## ***To finish this workbook***

Here are some short activities to check how you went with your learning.

### **Activity:**

Read the story. Some of the words you learned are in it.

Are you a driver? Do you drive a car, a bus or a truck? You have to read the road signs. They help the traffic flow.

The other people in the car are your passengers. You have to read the road signs to watch for pedestrians.

Mark had an accident. He had to stop, then call the cops and go to the cop shop.

Check your spelling:

stop	_____	_____
top	_____	_____
shop	_____	_____
cop	_____	_____
hop	_____	_____

Write the number words in the right order:

one	three	seven	nine	five
six	ten	two	four	eight

<i>one</i>	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

✓ **Answers**

<i>one</i>	<i>six</i>
<i>two</i>	<i>seven</i>
<i>three</i>	<i>eight</i>
<i>four</i>	<i>nine</i>
<i>five</i>	<i>ten</i>

Practise writing personal details. Use your own details, and today's date.

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Driver's Name: \_\_\_\_\_

Driver's Address: \_\_\_\_\_

Mobile: \_\_\_\_\_ Licence No: \_\_\_\_\_

Car make and model: \_\_\_\_\_

Car rego: \_\_\_\_\_

Match the words on the docket that mean the same:

**Words on the docket**

**Meaning**

fuel

date

BP NORTH STAR Phone 9905 3578  
504 Pittwater Rd Nth Manly 2100  
CASHIER:ZAVEN TRANS NO. 3554/33 02  
\* Indicates GST inclusive item(s)  
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GST AMOUNT \$ 12.92  
Date: 10 JAN 2018 Time: 09:40 am  
THANK YOU  
PLEASE CALL AGAIN

total cost

tax

✓ **Answers**

fuel

date

BP NORTH STAR Phone 9905 3578  
504 Pittwater Rd Nth Manly 2100  
CASHIER:ZAVEN TRANS NO. 3554/33 02  
\* Indicates GST inclusive item(s)  
ABN 73073357365  
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EFTPOS AU\$ 142.20  
GST-Free Goods \$ 0.00  
GST AMOUNT \$ 12.92  
Date: 10 JAN 2018 Time: 09:40 am  
THANK YOU  
PLEASE CALL AGAIN

total cost

tax

## ***Congratulations! You have finished the workbook, On the road.***

Here are some of the things you've learned:

### 1. Words to read

car	truck	bus	road
sign	driver	traffic	fuel
passenger	pedestrians		

### 2. Road signs to read

stop	exit	no
left	right	speed

### 3. How to use a spelling notebook

### 4. Spell words with **op**

### 5. Read number words

### 6. Read a petrol docket

### 7. What to do in an accident and how to write the details.

This workbook was written in-house for particular target students.

It is not intended for wider distribution.

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